



PROPERTY ADDRESS:

Length of Tenancy:.....Months Tenancy to Commence:...../...../20.....

First Applicant:

Family/Last Name.....(maiden name)..... Other Names.....

Date of Birth...../...../..... Marital Status: 18+ Card Number:.....

Drivers License Number:..... Vehicle Rego Number:.....

State of Registration: Make & Model:Car / Motorbike (circle)

Occupation:

Current Address:.....Post Code:

Home Phone Number: Work Phone Number:

Mobile Phone Number: Email Address:.....

Second Applicant

Family/Last Name.....(maiden name)..... Other Names.....

Date of Birth...../...../..... Marital Status: 18+ Card Number:.....

Drivers License Number:..... Vehicle Rego Number:.....

State of Registration: Make & Model:Car / Motorbike (circle)

Occupation:

Current Address:.....Post Code:

Home Phone Number: Work Phone Number:

Mobile Phone Number: Email Address:.....

Full Names and details of all other persons and pets who will occupy the property (show ages of children) not including applicants above.

Name:.....Date of Birth...../...../.....Drivers License Number.....

Name:.....Date of Birth...../...../.....Drivers License Number.....

Name:.....Date of Birth...../...../.....Drivers License Number.....

Pets:..... Type:.....



Phone: 1300 554 323
Fax: 1300 889 598
Email: info@connectnow.com.au

A Free Service – Connecting Your Utilities Has Never Been Easier!

connectnow is a simple and convenient time saving service assisting you to connect your Electricity, Gas, Phone, Internet and Pay-TV to a choice of Australia's leading providers. connectnow can also assist with discounted quotes for removalists, van/truck hire, cleaning services and security monitoring. No longer do you need to call each service provider individually, wait on hold and repeatedly give your personal details. We take care of it all for you – with the one phone call. This is a value added service independent of your tenancy application - you are not obligated to use connectnow.

A connectnow representative will make all reasonable efforts to contact you within one working day of receiving an application. If we are unable to contact you please phone 1300 554 323 to ensure connection is completed. While the connectnow service is FREE, standard service provider connection fees and charges still apply. You pay NO extra charges as a result of using the connectnow service.

Declaration:

If you agree, you will be consenting to ConnectNow Pty.Ltd. A.B.N. 79 097 398 662 arranging for the connection and disconnection of the nominated home services and to providing information contained in this application to the service providers for this purpose. I agree that neither ConnectNow nor the Agent accepts liability for loss caused by delay in, or failure to connect/disconnect or provide the nominated services. The service will be activated according to the applicable regulations, service provider time frames and terms and conditions once the client has agreed to use the chosen service provider. I authorise the obtaining of a National Metering Identifier (N.M.I.) on my residential address to obtain supply details. I acknowledge that the terms and conditions of the service provider bind me and that after hours connections may incur additional service fees from service providers. I acknowledge that ConnectNow Pty Ltd will be paid a fee by the service provider and will be paying a fee to the Agent in respect of the provision of the service being provided to me by ConnectNow Pty Ltd. Note: Connection of your utilities will only be initiated once a representative has discussed your connection with you and obtained your consent to the terms and conditions of supply of the relevant utility service provider(s).

PRIVACY POLICY: The privacy of our customers is of vital importance to ConnectNow. You have the right to access our records of your information under the Privacy Act. We will not release your personal information to any third party other than for the purposes of connecting the nominated utility service, unless required to do so under law or government order.

Please call me to connect my utilities [] Yes

Signature

Date / /

ID: 9332

Applicant One

EMPLOYMENT DETAILS

Employers Name
 Address
 Business Phone Facsimile
 Length of Employment Commenced
 Nett Weekly Income (exc Overtime)
 Position Held
 If employed less than 6mths,
 previous employer name
 Business Phone Facsimile
 Length of Employment

SELF EMPLOYED OR OWN BUSINESS

Registered Business Name
 ABN What does your business do?
 Address
 Personal Nett Income per week
 Name of Accountant Phone number
 How long in this business?
 List one major creditor

STUDENT

Name of learning institution
 Faculty / Department
 Student ID Number
 Income Source/s
 Nett Weekly Income

CENTRELINK RECIPIENT

Type of payment
 Total Center link Payment/Fortnight
 Copy of statement must be provided - Do you have yours? Yes No (Circle one)

YOUR RENTAL HISTORY

Current Landlord/Agents

Name
 Business Number Facsimile
 Rent per week Period rented
 Was the bond refunded? If not, why?
 Reason for leaving

Previous Landlord/Agents (If less than 6 months above)

Name
 Business Number Facsimile
 Rent per week Period rented
 Was the bond refunded? If not, why?
 Reason for leaving

Applicant Two

EMPLOYMENT DETAILS

Employers Name
Address
Business Phone Facsimile
Length of Employment Commenced
Nett Weekly Income (exc Overtime)
Position Held
If employed less than 6mths,
previous employer name
Business Phone Facsimile
Length of Employment

SELF EMPLOYED OR OWN BUSINESS

Registered Business Name
ABN What does your business do?
Address
Personal Nett Income per week
Name of Accountant Phone number
How long in this business?
List one major creditor

STUDENT

Name of learning institution
Faculty / Department
Student ID Number
Income Source/s
Nett Weekly Income

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Type of payment
Total Center link Payment/Fortnight
Copy of statement must be provided - Do you have yours? Yes No (Circle one)

YOUR RENTAL HISTORY

Current Landlord/Agents

Name
Business Number Facsimile
Rent per week Period rented
Was the bond refunded? If not, why?
Reason for leaving

Previous Landlord/Agents (If less than 6 months above)

Name
Business Number Facsimile
Rent per week Period rented
Was the bond refunded? If not, why?
Reason for leaving

Your References:.....

Complete at least 3 reference blocks below. Your FIVE (5) references to include:

- (1) Your parents or guardians
- (2) Your nearest relative not living with you. (other than parents/guardians)
- (3) At least two (2) permanent residents of Australia, other than those above.
- (4) If self employed, at least (1) established trade or business reference.

#1:Name

Address
Home Phone Number
Work Phone Number
Mobile Phone Number
Relationship & Known for
how long?

#2:Name

Address
Home Phone Number
Work Phone Number
Mobile Phone Number
Relationship & Known for
how long?

#3:Name

Address
Home Phone Number
Work Phone Number
Mobile Phone Number
Relationship & Known for
how long?

#4:Name

Address
Home Phone Number
Work Phone Number
Mobile Phone Number
Relationship & Known for
how long?

#5:Name

Address
Home Phone Number
Work Phone Number
Mobile Phone Number
Relationship & Known for
how long?



DISCLAIMER / AUTHORITY

I the said applicant do solemnly and sincerely declare that the information contained in the application is true and correct and that all the information was given by my own free will. I further authorize the letting agent to contact and/or conduct any enquiries and/or searches with regards to the information and references supplied in this application.

I have been informed, understand and agree to the condition listed below numbered 1 – 9 and declare I have the legal capacity to enter into a Tenancy Agreement.

1. I have inspected the property located at _____
2. I have on my own accord decided that I wish to rent the aforementioned property commencing ___/___/___ for a period of _____ and that the rental amount for the property is to be \$_____ per week and that this amount is within my means to support. The rental for the said property is to be paid every week and is to be 2 weeks in advance at all times.
3. The bond for the aforesaid property will be \$_____ and I undertake to pay the bond and first two weeks rent by bank cheque on/before signing the tenancy agreement.
4. The acceptance of my application is subject to a satisfactory report being obtained from information supplied on the Tenancy submitted by me. Once approved I am required to pay a holding deposit which will become rent once the tenancy begins. Should I decide **not** to go ahead with the agreement prior to signing the lease this holding deposit in non refundable.
5. Your Community Realty is a cashless office and if my application is successful, I am to arrange for the rent to be paid by **one** of the following options provided to me by **YOUR COMMUNITY REALTY**:
 - RENTPAY Direct Debit
 - REN TPAY BpAY.
6. I understand that rent receipts are not issued unless I pay in person at the office and acknowledge that if requested tenant ledger can be posted to me.
7. Should there be a requirement to commence proceedings for recovery of rent, repairs and or damage to the aforesaid property during the term or at the expiration of tenancy agreement all costs associated with these proceedings shall be able to be recovered from me.
8. If this application is not accepted the agent is not required or obligated to disclose why, or supply any reason for the rejection of the application.

Should this application be unsuccessful, all information will be destroyed within 24-48 hours of the decision to refuse accommodation.

If your application is successful and you subsequently default in your Rental payments over the bond amount or a Tribunal order is issued to you, your name will be automatically listed nationwide as a defaulting Tenant with TICA in accordance with the privacy act.

Privacy Act Acknowledgement

In accordance with Section 18n (1)(b) of the Privacy Act I authorize you to give information or obtain any information from all Credit provider, Real Estate Agent, Private Landlord, Tenant Databases and References named in this application. I understand this can include information about my credit worthiness, credit standing, credit history, credit capacity or tenant history. I understand this information may be used to assess my application. All information on application will be verified.

SIGNATURE OF FIRST APPLICANT.....	DATE...../...../.....
SIGNATURE OF SECOND APPLICANT.....	DATE...../...../.....
SIGNATURE OF WITNESS:.....	DATE...../...../.....

If you are receiving an income from Centre link – please submit an income statement from Centerlink with your application.

AS PER PRIVACY ACT 1998, COLLECTION NOTICE OVER PAGE

Before any application will be considered, each applicant must achieve a minimum of 100 check points including one form of photo ID and must provide proof of income.

<i>Last 4 rent receipts</i>	<i>50pts</i>	<i>Drivers license</i>	<i>50pts</i>
<i>Passport</i>	<i>50pts</i>	<i>Other Photo ID with DOB</i>	<i>30pts</i>
<i>Health care/pension card</i>	<i>30pts</i>	<i>Birth/Marriage Certificate</i>	<i>30pts</i>
<i>Medicare Card</i>	<i>20pts</i>	<i>Bank keycard/credit card</i>	<i>20pts</i>
<i>Current rego papers</i>	<i>20pts</i>	<i>2 x previous agent reference</i>	<i>20pts</i>
<i>Telstra account etc.</i>	<i>20pts</i>	<i>Bank statement</i>	<i>20pts</i>

COLLECTION NOTICE

The personal information that the prospective lessee/tenant provides in this application or collected from other sources is necessary for the agent to verify the applicant's identity, to process and evaluate the application and to manage the tenancy. Personal information collected about the applicant during the course of the tenancy, if the application is successful, may be disclosed for the purpose for which it was collected to other parties including the lessor/s, referees, other agents and third party operators of tenancy reference databases. Information already held on tenancy reference databases may also be disclosed to the Agent and/or Lessor. If the applicant enters into a Residential Tenancy Agreement, and if the applicant fails to comply with their obligations under that agreement, that fact and other relevant personal information collected about the applicant during the course of the tenancy may be disclosed to the lessor, third party operators of tenancy reference databases and/or other agents.

If the applicant would like to access the personal information the Agent holds, they can do so by contacting Your Community Realty, 1/3 Belbora Road, Loganholme, phone (07) 3387 2222, fax (07) 3387 2211 or email tmartin@yourcommunityrealty.com.au The applicant can also correct this information if it is inaccurate or out-of-date.

If the information is not provided, the Agent **WILL** not be able to process the application and manage the tenancy.



Statement of Rental Affordability

We require you to complete this form in order for us to consider your tenancy application. We need be certain that you have the ability to pay the rent on the property you are applying for. Proof of income will be required from you and any co-tenant applicants.

Applicants Name: _____

Address of Property _____

Weekly Rent _____ **Rental Bond** _____

Income	Weekly Amounts Applicant 1	Weekly Amounts Applicant 2
Applicant's Gross income per week	\$.....	\$.....
Government Benefits	\$.....	\$.....
TOTAL INCOME	\$.....	\$.....

Liabilities	Weekly Amounts	Weekly Amounts
Car Payments	\$.....	\$.....
Outstanding Rental debts	\$.....	\$.....
Credit card / Store card payments	\$.....	\$.....
Personal Loan/s	\$.....	\$.....
Taxation	\$.....	\$.....
School / University fees	\$.....	\$.....
TOTAL LIABILITIES	\$.....	\$.....

Living Expenses	Weekly Amounts	Weekly Amounts
Phone / Mobile / Internet	\$.....	\$.....
Health Insurance	\$.....	\$.....
Rent (Currently Paying)	\$.....	\$.....
Fuel / Electricity and other amenities	\$.....	\$.....
Car (registration and running costs)	\$.....	\$.....
Day to day living (food, clothing etc)	\$.....	\$.....
Insurance (car, life, contents etc)	\$.....	\$.....
TOTAL LIVING EXPENSES	\$.....	\$.....

Joint Total Income	\$.....
Less Total Liabilities	\$.....
SUB TOTAL	\$.....
Less total living expenses	\$.....
TOTAL AMOUNT REMAINING	\$.....

Signed by applicant/s..... **Date**.....

NOTICE TO ALL **RESIDENTIAL TENANCY APPLICANTS**

*This office is a member of **TICA Default Tenancy Control System**.*

Before any application will be considered, each applicant must provide the following documentation.

- Photograph identification – Drivers Licence or Passport
- References from previous landlords or rental ledger
- Proof of last residential address – i.e. Telstra account, electricity or gas supply account, bank or credit card statements.
- Copies of previous rental receipts.
- Copies of previous lease agreement.
- Supporting proof of income for payment of rental (pay slips or center link statement)
- On approval of application all monies due must be paid before keys will be handed over. **We do not accept cash**; monies must be paid in full by Bank cheque or money order.
- Applications will only be processed on a fully completed and signed tenancy application form.

The above items are essential for your application. If you cannot provide all of the above, please contact our office. Other forms of ID can be supplied but are not essential. This information can be faxed to (07) 3387 2211 or posted to P O Box 7247, Loganholme, QLD 4129 or emailed to cmckay@yourcommunityrealty.com.au or delivered to our office at 1/3 Belbora Road, Loganholme

Our office reserves the right to allow for any changes or additions to the above.,

Should an applicant fail to provide the above details, the application may not be processed.

Thank you for selecting **Your Community Realty and GOOD LUCK!**